

University of Kassel – department 11
Resolution of the study committee on 24th, July 2007

Subsidies of projects and final theses
(Amount of subsidies: 7.000 €/semester from QSL-study grants)

Subsidies from study tuitions should be awarded according to the following criteria:

Criteria:

- max. 400 € per student und degree programme
- interdisciplinary works with several students have priority
- it will be given higher priority to projects then to final theses
- the number of students from different degree programmes must be balanced
- commitment of the supervisors during the mentoring of the project

Application procedure:

An application with informal character must contain subject, term, listing of estimated costs, project participants, tutors, postal address and e-mail address.

- applications to Holger Mittelstraß
- decisions will be taken at the meetings of the study committee
- application deadlines in the winter term: 1st October and 15th January
- application deadlines in the summer term: 1st April and 15th June

Special issues:

- travel expenses using a passenger car should be calculated with 0,21 €/km
- normal printing of the thesis can't be supported
- buying of instruments is normally not possible or remain after use at the university
- Conference costs can only be covered if they are closely related to the topic of a project or thesis and are expected to provide important impetus for the work or if the results of a project or thesis are presented at a conference shortly after completion of the work.
- Invoices/receipts must state the University of Kassel, Faculty Organic Agricultural Sciences and your name/your project as the recipient

Accountings:

- Listing of the expenses (every single amount has to be listed, see form)
- Original receipts should be numbered and stucked on a Din A4 sheet as an appendix
- Supervisor must sign properly
- Add abstract of the project/final thesis

