



Information about the Hosting Agreement

The *Hosting Agreement* is a contract between the recognized research institution (University of Kassel) and the researcher. It serves the purpose of issuing a visa or a residence permit in accordance with section 18d of the law AufenthG (“research visa”).

The address of the University of Kassel (Mönchebergstr. 19, 34109 Kassel) must remain **at the top**, as only the university is the recognized research institution which, as a predominantly publicly funded institution, is exempt from submitting a so-called declaration of commitment.

The official language for the hosting agreement is German. English text can be added in addition - particularly in the description of the research project - for the international contractual partner to read along.

The research project should always be registered by the supervising professor.

At the University of Kassel, in the case of persons for whom an employment contract follows, the officer of the Human Resources Department signs on behalf of the university, and for scholarship holders or self-funded researchers, the inviting or supervising professor signs and stamps the form.

The German embassies and consulates can require the original double signed hosting agreement, but often the pdf is accepted.

A copy of the hosting agreement should be sent to the International Office.